

# TERMS AND CONDITIONS



- PHAA reserves the right to amend the sponsorship and exhibition packages to benefit the sponsor, exhibitor, conference and delegates.
- Sponsors and Exhibitors will be selected based on their ability to meet conference requirements. PHAA reserves the right to review all display materials provided by a Sponsor or Exhibitor and/or with discretion, refuse any application.
- All Sponsors and Exhibitors must comply with the principles that their sponsorship must:
  - Comply with the [PHAA Sponsorship Protocol](#);
  - Withstand professional and public scrutiny;
  - Conform to professional and community standards of ethics and good taste; and
  - Not bring PHAA and/or the industry into disrepute.
- The Australian Goods and Services Tax (GST) at 10% is applicable to all goods and services offered by the PHAA and all prices in this prospectus are quoted inclusive of GST.
- PHAA reserves the right to vary to prices in accordance with any movements in the legislated rate of the GST.
- Provision of a logo is taken to be permission for the PHAA to use that intellectual property to advertise and promote the conference.
- Sponsorship or exhibition space will be allocated only on receipt of a signed PHC24 Booking Form. A letter of confirmation and tax invoice will be provided to confirm the booking. The full amount is due and payable within 14 days of receiving the tax invoice.
- Exhibitors must hold public and liability insurance to a minimum of AUD\$10 million. Certificates of currency for the insurance may be requested.

## CANCELLATION POLICY

All cancellations must be notified to PHAA Events, PHAA in writing by email to [cspencer-rosenberg@phaa.net.au](mailto:cspencer-rosenberg@phaa.net.au) before the cancellation can be processed. Cancellations will not be deemed to be received until you have written confirmation from PHAA. If you have not received acknowledgment within two (2) business days, please contact Cal Spennner-Rosenberg on (02) 6171 1310. If the cancellation is not received in writing, the sponsorship or exhibition space will not be cancelled and the full amount will still be payable.

For cancellations received in writing by PHAA on or before 29 March 2024 a service fee of 50% of total fees will apply. No refunds will be made for cancellations after 29 March 2024.

After a sponsorship or exhibition has been confirmed, a reduction in sponsorship size or withdrawing from an exhibition package will be considered a cancellation and will be governed by the above cancellation policy.

Exhibition space will be allotted in the order in which applications and payments are received.

PHAA will not discount or refund for any entitlements or facilities not used or not required.

The delivery of sponsorship and exhibition entitlements will be provided subject to the Sponsor's/Exhibitor's application meeting production timelines.

PHAA reserves the right to rearrange the floor plan and/or relocated any exhibit without notice. PHAA will not discount or refund for any facilities not used or not required.

No Sponsor or Exhibitor shall assign, sublet or apportion the whole or any part of their sponsorship package or booked trade exhibition space except upon written consent of the PHAA Events Officer.

Sponsor or Exhibitor staff participating as part of the sponsorship or exhibition package will be required to agree to the standard delegate terms and conditions.

Should, for any reason outside the control of PHAA, the venue or speakers change or the event be cancelled, PHAA will endeavour to reschedule. In this instance the sponsor/exhibitor will indemnify and hold PHAA harmless from and against any and all costs, damages and expenses. PHAA does not accept responsibility for, and the sponsor/exhibitor indemnifies PHAA against, any costs, charges or fines incurred by the sponsor/exhibitor in the process of attending the Public Health Prevention Conference 2024. This agreement is subject to the laws of the Australian Capital Territory and agreement to these terms and conditions indicates acceptance of this indemnity.

PHAA will not be held liable, nor will a refund be optional if delegates, sponsors, speakers or exhibitors are unable to access, connect or have difficulty with Internet connection, sound or visuals when participating in the Preventive Health Conference 2024. PHAA will endeavor to provide information on how to access the Preventive Health Conference 2024 content, however delegates further acknowledge that PHAA is not responsible for their IT connection or any issues caused by settings on devices used to access the Preventive Health Conference 2024 content, and delegates will endeavor to solve these issues with advice from their organisations IT or support/suppliers of the devices they are using, and further acknowledge that PHAA is not required to provide IT support services in association with the conference.

Should the conference pivot to a virtual only conference due to restrictions, some package entitlements may not apply.

Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by conditions beyond its control including, but not limited to Acts of God, Government restrictions (including the denial or cancellation of any export or other necessary license), wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected.